Approved by CC:

NOV 14 2011

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Margaret Cook, CPPB **TODAY'S DATE: 10/7/11**

DEPARTMENT: **Purchasing**

SIGNATURE OF DEPARTMENT HEAD: **Margaret Cook, CPPB**

REQUESTED AGENDA DATE: NOVEMBER 14, 2011

SPECIFIC AGENDA WORDING: **Request court reject all bids for RFP 2011-424, Time and Attendance System.**

PERSON(S) TO PRESENT ITEM:

Margaret Cook, CPPB, Purchasing

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: **5 min.**

(Anticipated number of minutes needed to discuss item)

ACTION ITEM: _x__
WORKSHOP: __
CONSENT: _____
EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____
AUDITOR: _____
PERSONNEL: _____x_____
BUDGET COORDINATOR: _____
ISS DEPARTMENT: ___x_____
PURCHASING DEPARTMENT: _____
PUBLIC WORKS: _____
OTHER: _ ___

*************This Section to be Completed by County Judge's Office*************

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date_____